

Hospitality Committee Policies

Committee Membership:

Senior Pastor or appointed advisor
Sharon Reppert - Chair
Sherrie Giorgio - Co-Chair
Lisa Sloan
Donna Balthaser
Mary Jane Jones
Ellen Hoffman

Purpose:

Following the scripture of Romans 12:13 (NIV) “Share with God’s people who are in need, practice hospitality”.

To serve, with the assistance of the C.E.F.C. Senior Pastor or appointed advisor of the Hospitality ministry of Christ Evangelical Free Church of Strausstown, PA

To minister to the physical and spiritual needs of others, in their time of joy or sorrow—

1. Primarily, within the body of Christ at C.E.F.C.
2. Secondly, within the local or extended communities.

Membership:

The committee will have a minimum of 6 active members, each serving a minimum of 1 year unless removed by Advisor and/or Elder Board.

Terms will be for the duration of 1 year, commencing on the first day of March and ending on the last day of February. Committee Members will be selected from current church membership, thereafter or as a need arises.

New members may be recommended by Advisor, Elder Board or Committee Members. Approval of any new members must receive a Quorum Approval by Committee Membership and Advisor.

Committee members need to be readily available by phone and/or email

Committee members need to be actively participating in weekly worship services.

Responsibilities:

Dispense monies (through the Financial Secretary) from the Hospitality Fund approved for purchases
Enlist support from the church or local agencies (when possible) if needs are unable to be met or funds are inadequate to provide assistance to a worthy request.

Coordinate any activities between Hospitality and that of any other organizations or groups - either inside or outside the church - to insure that they worthy needs are met and that any duplication of efforts is avoided.

Any requests for equipment or purchase need to be voted on by committee with a 2/3-majority vote.

Hospitality Committee will follow church rules with events

The committee asking for the event will be charged a per person basis to be reviewed by the committee on an individual basis. With 5% added on invoice to be used to replace equipment or to help defray costs of funerals.

An event form needs to be filled out by person/committee requesting the event. A lead time of 6 weeks; exception to this time would be funerals or at the discretion of the committee

Church attendees will be asked - as the need arises - for church based activities, to assist in any of the following areas:

- † Setup
- † Serving
- † Decorating
- † Cleanup
- † Food donations

Request for assistance will be on a rotation basis, unless an individual, couple or family volunteers to help on a regular schedule.

Committee members need to fill out the correct forms needed for reimbursement of approved equipment purchases